

**GALESBURG CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD MEETING MINUTES
AUGUST 18, 2015**

PRESENT: K. Murray, B. Sinon, C. Roe, M. Phillips, K. Walker, Director H. Hayes

ABSENT: None

Meeting was called to order at 4:30 p.m.

Kay made a motion to accept the June and July minutes as presented. Mary seconded. Motion carried.

PUBLIC COMMENT:

Eagle Scout presentation by Karson Linders. Karson is proposing an exciting project which would include sign permits and holder, landscaping, a Veteran Memorial area (including a flagpole and new bike rack). Mary made a motion, seconded by Brent, to give Karson the approval to proceed with this project.

Karson will seek Scout approval on September 2, 2015, and attend the September 15, 2015 library board meeting to give an update.

Brent will spearhead (through the Facilities Committee) the purchase of the outdoor sign.

LIBRARY DIRECTOR'S REPORT

Helena shared final numbers from the Summer Reading Program; very impressive! Worth noting: 132 children registered for program, 44 completed all levels, 826 children and adults attended 16 programs!

Area Agency on Aging programs have been well attended.

Continuing weeding large print and children's fiction. Large print items have gone to the Laurels and Friendship Village.

Thank you, Shirley, for trimming the shrubbery! Helena will meet with Matt deBear from Library Design Associates for a consultation on the best use of our space.

Helena attended the Southwest Michigan Library Cooperative meeting on 8/13/15, and shared information on networking and current tax rules/regulations.

Helena will attend a workshop on 9/18/15 in Lansing; "Advanced Directors Workshop." The MLA conference will be held in Novi, October 28-30.

Upcoming events:

Volunteer Recognition Picnic – 8/27/15 5-7 p.m. in the city park

Open House at G-A Primary - 9/2/15

Girl Scouts Night – 9/18/15

Trustee Workshop – 10/24 15 Helena would like as many board members to attend!

FINANCIAL REPORT:

Helena shared the July, 2015 financial reports.

OLD BUSINESS:

Kim updated the board on the financial issues between the city of Galesburg and the library.

COMMITTEE REPORTS:

Facilities: Brent updated the board on the power washing of the library.

Finance: No report

Human Resources: No report

Policy: Policy draft given to Helena for review

NEW BUSINESS:

Helena shared with the board a new dress code policy.

Kim and Helena will meet and make a decision regarding the hiring of a firm to conduct our annual audit.

Next meeting: September 15, 2015

Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Cindy Roe, Secretary
Galesburg Charleston Memorial District Library