

GALESBURG CHARLESTON MEMORIAL DISTRICT LIBRARY BOARD

BOARD MEETING MINUTES

July 21, 2015

PRESENT: K. Murray, M. Phillips, S. Kupiecki, C. Roe, K. Walker, H. Hayes (Director)

ABSENT: B. Sinon

Meeting was called to order at 4:30 p.m.

Approval of minutes from June 16, 2015 meeting: Kay will complete June minutes and bring to August meeting (thank you, Kay!)

LIBRARY DIRECTOR'S REPORT:

- **Summer Reading Program going great!** Ten programs completed to date; combined attendance: 499 (400 children/youth)!
- **Children's Librarian:** Please welcome Darcy Tuinstra
- **Keith Martin lecture series continue,** next date: August 12th
- **Book Sale:** profit to date: \$565.00
- **Grants:** Received a grant from SWMLC (Library Co-op) for Technology (Server/Memory, patron counter, barcode scanners) in the amount of \$931. Collection Grant for 3 book trucks and additional magazine titles in the amount of \$994
- **Copy machine:** donated by Solutions of Southwest Michigan. Will split cost of copies with company.
- **New IT employee:** Matt Robinson, Helena meeting with soon
- **Building maintenance:** Hired Tom Gunther, currently working Sundays and Wednesdays, \$50/week

FINANCIAL REPORTS: Helena shared the June 2015 Budget report.

OLD BUSINESS: Kim reported her latest meeting with Mayor Carl Newton. The city has agreed to return our Memorial Funds. Kim and Cindy will open a new account at PNC, for the specific keeping of Memorial Funds.

COMMITTEE REPORTS:

- **Facilities:** Brent shared information regarding the hiring of a company to power wash the library. Mary made a motion, seconded by Shirley, to hire Bob's in Augusta, based on references.
- **No report from Finance, Human Resources and Policy committees.**

NEW BUSINESS:

Set date for Special Meeting to approve 2015-2016 budget. Date: July 28th, 2015, time: 5:30 p.m. Helena will post locally and with Climax Crescent.

Helena shared the process of hiring an auditing firm. She is working with Plante Moran, who will look over her “request for proposal”, which will be sent to local firms.

Tom Gunther has expressed an interest in replacing Craig Newton as the Charleston Township alternate board member. Helena will contact Fran Bell for approval.

Cindy will contact the Laurel’s Nursing Facility and River Manor to see if they have an interest in some of our large print recycled books.

Meeting adjourned at 6:30 p.m.

Respectfully submitted,

Cindy Roe, Secretary

Galesburg Charleston Memorial District Library