

GALESBURG CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD MEETING MINUTES
May 19, 2015

PRESENT: M. Philips, C. Roe, B. Sinon, K. Walker, S. Kupiecki, K. Murray, H. Hayes (Director)
ABSENT: C. Newton

Meeting called to order at 4:30 p.m.

Mary made a motion to accept the April minutes as presented; seconded by Kay. Motion carried.

COMMUNICATIONS AND PUBLIC COMMENT

Helena shared a letter we received from Consumer's Energy regarding tree trimming and removal work. If necessary, we will be contacted by Consumers.

LIBRARY DIRECTOR'S REPORT

Summer Reading Program June 16-August 8

Bob Duke donated \$600.00 from his book talk on 4/28/15. Thank you, Bob! Helena attended Literacy Night at the G-A Primary, handed out Summer Reading Program fliers and bookmarks. Greater Galesburg Day book sale, June 20th, to be held in the Guthrie Room at City Hall. Time: 10:00 a.m. to 2:00 p.m.

Public and staff computers working correctly. New domain name: "galesburgcharlestonlibrary.org"

Thanks to Keith Martin for painting lobby! GeoStar replaced blower on second unit, and Juan Garcia added deadbolt on side door.

Continue working on collections maintenance.

Helena shared the latest circulation statistics.

FINANCIAL REPORTS

Helena shared April's profit and loss report.

OLD BUSINESS

Kim and Helena updated the board on their latest meeting with the city.

COMMITTEE REPORTS

Facilities: Brent shared a list of capital improvements and maintenance items needing attention. There is a list of repairs/improvements for 2015, and one for the future. Cindy will contact two workers that might be interested in completing some of these immediate projects.

Human Resources: No report

Policy: No report

NEW BUSINESS

Brief discussion of proposed budget. Kay made a motion to approve the 2015-2106 budget as presented. Mary seconded. Motion carried.

Approved: Evaluation tool for Helena's evaluation.

Next meeting: Tuesday, June 16, 2015 at 4:30. This will be a working meeting to help with set up of book sale.

Meeting adjourned at 6:45 p.m.

Sincerely,

Cindy Roe, Secretary
Galesburg Charleston Memorial District Library