

GALESBURG CHARLESTON MEMORIAL DISTRICT LIBRARY

BOARD MEETING MINUTES

September 22, 2015

PRESENT: K. Murray, K. Walker, B. Sinon, M. Phillips, S. Kupiecki, C. Roe, H. Hayes, Director

ABSENT: None

COMMUNITY MEMBERS: J. Lemon

Meeting was called to order at 4:30 p.m.

Kay made a motion, seconded by Brent, to approve the August 18, 2015 meeting minutes. Motion carried.

LIBRARY DIRECTOR'S REPORT:

Gabridge and Company (Grand Rapids) has been hired as our auditing firm. Helena reported she will connect with them soon.

Several ongoing programs and events in place. Area Agency on Aging started their 8 week programming last week. Helena is looking for additional ideas for programming.

Large Print and Intermediate reader book collections have been weeded.

Power washing and masonry repair completed.

Helena will be attending the Advanced Director's Workshop on 9/18/15 in Lansing, and has registered for the MLA conference in Novi to be held October 28-30th.

Trustee Workshop, October 24, 2015 to be held at the Comstock Library. Time: 9:00 a.m. – 12:00 noon. Shirley Bruursma and Dick Butler will be presenting. Helena would like as many board members as possible to attend.

FINANCIAL REPORTS:

Helena shared the August 2015 budget report.

OLD BUSINESS:

Kim shared that the library attorney and city attorney are in communication regarding financial issues between the two organizations. Judy Lemon confirmed this.

Fran Bell is collecting names of township residents that might be interested in replacing Craig Newton as board member. Helena will place an ad in the Climax Crescent seeking this additional board member.

COMMITTEE REPORTS:

Facilities: Brent reported on the completion of the power washing job. Burkette Signs met with Helena on August 22, and gave ideas about a new outdoor sign. They will send Helena mock-ups and quotes soon. Mary has another contact; will share with Helena. This committee will report back next month with updates.

Finance: No report

Human Resources: No report

Policy: Helena is looking over policy information. Helena will also send via email the Memorial Fund Policy for the board to look over. We will discuss this at next month's meeting.

Insurance: (Cindy, Kim and Helena) Cindy shared quote from Hasting's Mutual. Judy Lemon will check with the City (Karen) and communicate her findings to Helena regarding insurance coverage for the library.

NEW BUSINESS:

A brief discussion was held regarding changing the time of our board meetings. As of this date, it was decided to keep the start of our board meetings at 4:30 p.m.

Helena shared the purchase of a subscription to World Book's electronic encyclopedia. This covers the 2016 edition along with updates.

Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Cindy Roe, Secretary

Galesburg Charleston Memorial District Library