

GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY  
MEETING MINUTES  
April 18, 2017

PRESENT: K. Murray, M. Phillips, C. Roe, S. Kupiecki, B. Sinon, H. Hayes, Director  
ABSENT: L. Behnke, K. Walker

Meeting called to order at 4:30 p.m.

No additions/corrections to the agenda.

Shirley made a motion, seconded by Mary, to approve and accept the March 21, 2017 minutes with changes. Motion carried.

PUBLIC COMMENT(S): Received a thank you note from Linda Behnke (flowers).

LIBRARY DIRECTOR'S REPORT: See attached

FINANCIAL REPORTS: Helena shared the Budget vs. Actual YTD report, the Balance Sheet as of March 31, 2017 report, and the March, 2017 Income and Expenses report. Helena presented a list of budget adjustments for the remainder of the fiscal year. A motion was made by Brent, seconded by Mary, to approve the adjustments as presented. Motion carried.

OLD BUSINESS:

\* FOIA request: Request from American Transparency was withdrawn.

\* POW plaque being cleaned and researched.

\* Helena presented the District Library Commemorative plaque...beautiful!

\* Committees: continuing to meet and report to board. Facilities Committee shared a list of short and long term projects, and estimated time lines.

\* Board appointments/terms: tabled until May meeting.

NEW BUSINESS:

\* Discussed possibility of moving some Memorial Account funds into a CD; Cindy will research local banks/credit unions and report back at the next meeting.

\* Helena offered the board a copy of the Southwest Michigan Library Cooperative Plan of Service and Bylaws (Amended April 13, 2017).

Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Cindy Roe, Secretary  
Galesburg-Charleston Memorial District Library