

GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY
MEETING MINUTES
January 17, 2017

PRESENT: S. Kupiecki, C. Roe, M. Phillips, L. Behnke, B. Sinon, K. Murray, H. Hayes, Director
ABSENT: K. Walker

Meeting called to order at 4:30 p.m.

No additions/corrections to the agenda

Mary made a motion, seconded by Linda, to approve and accept the December 20, 2016 minutes as presented. Motion carried.

PUBLIC COMMENT(S): None

LIBRARY DIRECTOR'S REPORT: See attached

FINANCIAL REPORTS: Helena shared the December 2016 Income & Expenses report, the December 31, 2016 Balance Sheet report, and the Budget vs. Actual YTD report.

OLD BUSINESS:

* Briefly discussed District Library commemorative plaque. Will continue to tweak wording. Discussed size and pricing.

* Helena gave an update on our new letterhead stationery. We made a decision on the style, and will go with Printmill Printing/Graphics.

* Committee update: Kim encourage committees to meet/touch base and report back to the Board in the next month or two. Mary will email board members a list of committees/responsibilities.

* Helena shared community survey. Board will look over and give final feedback.

NEW BUSINESS:

* Addresses on-going items: POW rock: Kay is working on getting a large rock; Jerry VanderRoest will possibly volunteer to attach the plaque. Commemorative plaque: See above. Insurance: Kim will contact the city for information. Roof assessment: No update at this time.

* Discussed remaining payments to the city. Will pay last two remaining payments by end of the 2017. Brent made a motion, seconded by Linda, to approve the payments. Motion carried.

* Helena shared the updated contact list of board members and library staff.

ON-GOING:

* Commemorative sign: Linda and Helena will finalize wording.

* Millage renewal: Current millage expires 12/31/18. Will continue discussion/plan.

Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Cindy Roe, Secretary
Galesburg-Charleston Memorial District Library