

**GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY
MINUTE MEETINGS**

June 20, 2017

Present: K. Murray, B. Sinon, S. Kupiecki, K. Walker, M. Phillips, C. Roe, H. Hayes, Director

Absent: L. Behnke

Meeting called to order at 4:30 p.m.

No additions/corrections to the agenda.

Shirley made a motion, seconded by Brent, to approve and accept the May 16, 2017 minutes as presented. Motion carried.

Public Comment(s): We received a thank you note from the Galesburg DDA re: Greater Galesburg Day.

Financial Reports: Helena shared the May, 2017 Income/Expenses report, the Balance Sheet (as of May 31, 2017) and the Budget vs. Actual YTD report.

Library Director's Report: See attached

Old Business:

- Cindy gave an update with our CD and Money Market accounts at Consumer Credit Union.
- We regretfully decided not to hold AA meetings at the library at this time.
- Senior Services/Restaurant Dining Program: Started July 1st; all training completed and supplies in place.
- Final discussion re: Proposed Budget (2017-2018). A public hearing will be held at the July meeting, followed by a library board vote.

New Business:

- Helena shared information regarding Marketing and Publicity. Dayle Rudd has submitted a proposal/quote for a newsletter, banner, calendar, shirt design, etc. Helena will meet with Dayle, and discuss the possibility of hiring Dayle to put together a calendar for the library.

On-Going:

- Decon for storage shed
- Building use policy
- Marketing/Publicity

Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Cindy Roe, Secretary

Galesburg-Charleston Memorial District Library