

## Galesburg Charleston Memorial District Library

### Minutes of April 25, 2018

I. Meeting called to order at 4:30 pm

II. Members present; K Murray, M Phillips, S Kupiecki, K Walker, and Director Helena Hayes.

III Agenda: Date corrected.

IV. Motion to approve March minutes by K Murray and seconded by M Phillips. Motion passed.

V. No public comment.

VI. Financial reports:

- For next fiscal year, the memorial account is to be reported on a quarterly basis. This will not be reflected as revenue.

VII. Directors report

- Motion made by M Phillips to move \$5,000.00 to money market account for the purpose of major maintenance/rain day funds. Support by S Kupiecki. Motion passed. This Transfer of funds to be done as soon as possible.
- Fund/Account changes requested at March meeting will be effective in the fiscal year 2018-2019.
  - a). Combine (income) 674.000, 674.001, and 674.002 into one account.
  - b). Combine (expense) 810.002, and 811.002 into one account.
- "Rainy Days"/Capital Expense monies - per Lauren, this is a "banking" thing, not a budget thing. We just transfer money into that account; "on the financials it would be reflected as committed or assigned fund balance."
- 501C.3 information presented for future reference.
- Helena is looking into an internet services agreement with G-A schools
- Discussino of future computer purchases.
- Book return box is ready for installation

VIII. Old Business

- Millage Committee has been established and had 2 meetings. Shirley Bruursmaa will be presenting at their May 6 meeting.
- Some discussion of 2018-2019 budget. Public hearing to be in May or June.
- Motion made by M Phillips to purchase materials in the amount of \$50.00 each in memory of L Behnke's mother and Kathy Crow's husband. Support by S Kupieki. Motion passed. Helena will contact Linda and Kathy about their preferences.

IX. Meeting adjourned at 6:25 pm

Recorded by,

Kay, S. Walker