

## **Galesburg Charleston Memorial Library Minutes January 16, 2018**

Members Present: K. Murray, S. Kupiecki, M. Phillips, L. Behnke, B. Sinon, and H. Hayes, Director.  
Absent: K. Walker

Meeting called to order at 4:30 p.m.

Sinon requested addition to the Agenda: Wall/Privacy/Cubicles and Info. On Executive Sessions  
Motion made by Behnke seconded by Sinon to approve and accept minutes of December 19, 2017.

Lauren Wenneman, Gabridge & Assoc. presented the GCMDL Annual Financial Report for the year ended June 30, 2017. Audit concludes all seems to be in order.

Financial Reports (Budget vs. Actuals) were presented by H. Hayes. The Board had questions for clarification which Helena will follow-up on at next Board Meeting.

Director Report was reviewed.

Old Business:

- Millage – current GCMDL operating millage of 1 mil expires at end of 2018. Sinon made motion “to request 1.3 mills for 10 years” be put on the August ballot. Kupiecki seconded motion. Considerable discussion followed the motion. Roll call vote -- Yes: Murray, Kupiecki, Behnke, Sinon. No: Phillips. Motion carried. Hayes will start the formation of the “Yes” committee and other tasks associated in getting this action ready for the August ballot.
- District Library Plaque – February 27 at 5:30 was selected to dedicate the plaque recognizing the the formation of the District Library. Various City, Township, Friends of Library and Board Members and public will be invited. The plaque will be attached to building at a future date.
- Trustee Opening – Hayes created pamphlet regarding Board of Trustee information, responsibilities and duties. This position will be filled by a City resident. Currently there are no applications.
- Book Drop – Hinges on book drop are broken – difficult to open. Perhaps a used book drop could be found. Sinon/Hayes will research and get back to Board on options. Motion made by Brent to authorize Murray to approve any book drop expenditures. Behnke seconded motion, motion carried unanimously.

New Business:

- Dates for 2018 Board of Directors meeting was distributed.
- Motion made by Kupiecki and seconded by Behnke to approve and accept the Library closing dates of: July 4, September 1, December 25, 2018 and January 1, 2019.
- Sinon, as requested, represented information for Executive Sessions.

- Sinon presented various options for Office Panels for the Director. Further research and quotes will be presented at next Board meeting.

On-Going:

- Marketing/Publicity
- Building Use policy
- Credit card payment system (put on indefinite hold)

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

M. Phillips recorded minutes in K. Walker's absence.