

**GALESBURG/CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD MEETING MINUTES
MARCH 27, 2018**

Members present: K. Murray, B. Sinon, L. Behnke, M. Phillips, S. Kupiecki, K. Walker, H. Hayes, library director also present

- I. Meeting called to order at 4:30 p..
- II. No additions or corrections to agenda
- III. Motion by Phillips and support by Sinon to approve February minutes.
Motion passed.
- IV. No public comments
- V. Financial Reports - Motion by Kupiecki and support by Behnke to approve reports. Motion passed. Budget adjustments discussed - plan to finalize in May or June.
- VI. Library Director's Report:
 - a. H. Hayes will contact Jeannie Case to make vinyl signage for our new book drop.
 - b. Contacting CTS and Comcast about cost and services for our cable internet.
(Currently DSL is with ATT).
 - c. Spring Break for GA schools is 4/3-4/7. Daily activities and special programs are planned.
- VII. Old Business:
 - a. Book return - a work in progress
 - b. Board vacancy - application from Christine Peterson, a new caard holder from Galesburg. Plan is for Kim to contact her and invite her to our April meeting.
 - c. Resolution submitting millage proposal was discussed. We requested the estimated revenue figure of \$167,000 to be decreased to \$157,000.
Motion to accept resolution was made by Behnke and supported by Sinon.
Motion approved unanimously by roll call vote.
- VIII. New Business
 - a. Preliminary budget for 07/18-06/19 was presented. Further discussion at next month's meeting. A public hearing will be scheduled.
 - b. Discussion of last month's motion to designate our money market account the account to receive \$5,000.00 per year from our savings account to cover contingency maintenance needs. H. Hayes will do some research as to the best way to handle these funds.
- IX. Next meeting scheduled for April 17, 2018.
- X. Meeting adjourned at 6:30 p.m.

Respectfully submitted by,

Kay Walker