



**GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING MINUTES**

April 19, 2022 – In-person

Board members present: Linda Behnke, Scott Klien, Bobbi Nigg, Kimber Shaffer

Board members absent: Veronica Bolhuis

Staff and guests present: Helena Hayes - Library Director and Kristen Tidd

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:30 p.m. by President Klien

II. APPROVAL OF AGENDA

Motion: Ms. Shaffer moved to accept the agenda as presented

Support: Supported by Ms. Behnke

Vote/Result: Motion carried

III. PUBLIC COMMENTS / CORRESPONDENCE

None

IV. REVIEW / APPROVAL OF MINUTES

a. March 15, 2022

Motion: Ms. Shaffer moved to approve the Minutes from the March meeting as presented

Support: Supported by Ms. Nigg

Vote / Result: Motion carried

V. FINANCIAL REPORTS

a. March 2022

Motion: Ms. Nigg moved to place the financial reports on file

Support: Supported by Ms. Shaffer

Discussion:

- Approximately \$13,000 in tax revenue for City posted in April
- Budget will be presented next month

Vote / Result: Motion carried

VI. LIBRARY DIRECTOR'S REPORT

Discussion:

- Director's News
 - Jeremy obtained his certification
 - Amanda may pursue getting it next
 - Gutter repairs are complete
 - Book Sale for Ram Fest (5/7) at the library
 - Consider making posters to advertise the book sale at other Ram Fest sites
- Library of Michigan News
 - "First Amendments Audits" will be recorded, Director Hayes will watch the recording
- Programs
 - Animal Sleepover – Kids bring their stuffed animals to the library and leave them over night. Photos will be taken of the mischief the stuffed animals get into overnight. Similar to Elf on the Shelf.

VII. UNFINISHED BUSINESS

a. Board Vacancies – City (2)

- Give out handouts during book sale at Ram Fest, applications will be on hand as well

VIII. NEW BUSINESS

a. Bookkeeper needed – Dan retiring in May

- May stay on, his wife is planning on retiring but might not yet
- Dan does the books for GCM DL and Richland
- Parchment and Otsego are also seeking a bookkeeper
 - Might consider going in on a solution together
- Ms. Shaffer to reach out at Kalamazoo Networking group

IX. MEMBER ROUNDTABLE

- After 3 visits to the bank, Ms. Nigg is now on the library's accounts, can sign checks
- Ms. Behnke mentioned Lucas Lockner may be interested in assisting with the gate project towards earning his Eagle Scout badge
 - Will talk to Keith
- Director Hayes shared that it was her dad's birthday – celebrating with a spice cake with chocolate frosting and brownies
- President Klien shared his daughter went to prom and provided a photo of her and her date
- Ms. Tidd will be unable to attend the board meeting next month; the meeting will be audio recorded so minutes can be prepped afterwards

X. NEXT MEETING **May 17, 2022 @ 5:30 p.m.**

XI. ADJOURNMENT Meeting adjourned at 6:12 p.m. by President Klien