



**GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING MINUTES**

June 21, 2022 – In-person

Board members present: Linda Behnke, Scott Klien, Bobbi Nigg

Board members absent: Veronica Bolhuis, Kimber Shaffer

Staff and guests present: Helena Hayes - Library Director and Kristen Tidd

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:34 p.m. by President Klien

II. APPROVAL OF AGENDA

Motion: Ms. Behnke moved to accept the agenda as presented

Support: Supported by Ms. Nigg

Vote/Result: Motion carried

III. PUBLIC COMMENTS / CORRESPONDENCE

None

IV. PUBLIC HEARING ON PROPOSED FY 2022-23 BUDGET

a. Public comments and questions welcome; vote taken under “Unfinished Business”

None

V. REVIEW / APPROVAL OF MINUTES

a. May 17, 2022

Motion: Ms. Nigg moved to approve the Minutes from the May meeting as presented

Support: Supported by Ms. Behnke

Vote / Result: Motion carried

VI. FINANCIAL REPORTS

a. May 2022

Discussion:

- Final adjustments will be shared at the July meeting
- Audit findings will be reported in October
- May need to make some adjustments to Programming accounts
- Memberships

- Zoom was renewed
 - May need to put Zoom in a different accounting
 - Consider ‘Miscellaneous Expenses’
- Electronic Media is up
- Bank balances are reported
 - Doing ok
 - Enough money to cover our budget for the next fiscal year
- Credit card has been figured out, Director Hayes has it in her possession

May 2022 Financial Report placed on file for the auditors.

VII. LIBRARY DIRECTOR’S REPORT

Discussion:

- Director’s News
 - Greater Galesburg Days
 - 180 people for the Friday night event
 - Director Hayes was in the Book Sale area nearly the whole time
 - Friday was light with only about 8 people shopping
 - Saturday was a little better
 - Made \$330
 - Bulk of the items were gift cards
 - For next year, look at getting a tent and hosting it outside
 - Laurels staff was completely new
 - Hot dogs, chips, and drinks were served to about 100 people
 - Movie in the park went well
 - Amanda decorated the car for the parade, handed out flyers, and candy
 - New deputy invited others to join the parade – Bomb squad, fire engines, horse mounted police
- Programs
 - Summer Reading
 - Calendar on the website
 - Facebook postings
 - Printed brochure

VIII. UNFINISHED BUSINESS

a. Budget – FY 2022-23 (final review & vote)

Motion: Ms. Behnke moved to approve the proposed budget for FY 2023.

Support: Supported by Ms. Nigg

Discussion:

- Less than 2022 due to renovation projects
- Income will probably come in higher
 - Inflation increase in property taxes
 - May get eaten up by increases in expenses

Roll Call: Unanimous, motion carried

IX. NEW BUSINESS

None

X. MEMBER ROUNDTABLE

- Ms. Nigg shared that she is hoping to survive tennis season. All three of her kids play. It ends in July and is 3 days each week.

XI. NEXT MEETING **July 19, 2022 @ 5:30 p.m.**

XII. ADJOURNMENT Meeting adjourned at 6:07 p.m. by President Klien