



GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY BOARD OF TRUSTEES MEETING MINUTES

June 25, 2024 – In-person

Board members present: Linda Behnke, Sara Hough, Bobbi Nigg

Board members absent: Kimber Shaffer, Scott Klien

Staff and guests present: Director Helena Hayes

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:27 p.m. by Ms. Behnke

II. APPROVAL OF AGENDA

Motion: Ms. Nigg moved to approve the agenda as presented.

Support: Supported by Ms. Hough

Vote/Result: Motion carried

III. PUBLIC HEARING ON PROPOSED 2024-25 BUDGET

Discussion: No public in attendance

IV. MINUTES – MAY 21, 2024

Motion: Ms. Nigg moved to approve the Minutes as presented.

Support: Supported by Ms. Hough

Vote/Result: Motion carried

V. FINANCIAL REPORTS

a) May 2024

May 2024 Financial Report was reviewed and placed on file for the auditors.

VI. LIBRARY DIRECTOR'S REPORT

VII. CONTINUING BUSINESS

a) Building remodel project

Discussion: Tabled until next meeting

VIII. NEW BUSINESS

a) 2024-25 Budget (Vote)

Motion: Ms. Nigg moved to accept the budget for the upcoming fiscal year, as prepared and presented by the Director.

Support: Supported by Ms. Hough

Roll-call Vote/Result: Motion carried

b) Proposal to open a credit card account at Consumers CU

- i. Ms. Behnke explained that the credit union requires Board approval to open a business credit card.**

Motion: Ms. Hough moved to approve the opening of a credit card account at Consumers Credit Union for library use.

Support: Supported by Ms. Nigg

Discussion: Director Hayes will be an authorized user. We will request a second card which will remain in the library but will be available for staff / Board use as needed.

Roll Call Vote/Result: Motion carried

IX. MEMBER ROUNDTABLE

None

X. NEXT MEETING **July 16, 2024 @ 5:30 p.m.**

XI. ADJOURNMENT Meeting adjourned at 6:30 p.m. by Ms. Behnke