



**GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING MINUTES**

August 20, 2024 – In-person

Board members present: Linda Behnke, Kimber Shaffer, Scott Klien

Board members absent: Sara Hough, Bobbi Nigg

Staff and guests present: Director Helena Hayes

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:37 p.m. by Mr. Klien

II. APPROVAL OF AGENDA

Motion: Ms. Behnke moved to approve the agenda w/ addition of new business.

Support: Supported by Ms. Shaffer

Vote/Result: Motion carried

III. PUBLIC COMMENTS

Discussion: No public in attendance

IV. MINUTES – June 25, 2024 (No meeting in July – lack of quorum)

Motion: Ms. Behnke moved to approve the Minutes as presented.

Support: Supported by Ms. Shaffer

Vote/Result: Motion carried

V. FINANCIAL REPORTS

a) June 2024

Discussion: Reviewed and placed on file for the auditors

b) Budget Adjustments (4th Qtr.)

Motion: Ms. Shaffer moved to approve the 4th Quarter Budget Adjustments as presented by the Director.

Support: Supported by Ms. Behnke

Roll Call Vote / Result: Motion carried

c) July 2024

Discussion: Reviewed and placed on file for the auditors

VI. LIBRARY DIRECTOR'S REPORT

VII. CONTINUING BUSINESS

a) Building remodel project

Discussion: Director Hayes mentioned the possibility of a bond campaign. Members present asked that the issue be added to the September 2024 agenda.

VIII. NEW BUSINESS

a) Resignation of Recording Secretary

Discussion: Ms. Tidd notified Director Hayes that she needs to step down due to family obligations. Everyone is sad but understanding. For the time being, Mr. Klien will record the meetings and Director Hayes will transcribe.

IX. MEMBER ROUNDTABLE

Discussion: Ms. Shaffer will not be able to attend the September Board meeting

X. NEXT MEETING **September 17, 2024 @ 5:30 p.m.**

XI. ADJOURNMENT Meeting adjourned at 6:32 p.m. by Mr. Klien