



GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY BOARD OF TRUSTEES MEETING MINUTES

December 17, 2024

Board members present: Linda Behnke, Bobbi Nigg, Kimber Shaffer, Scott Klien

Board members absent: Sara Hough

Staff and guests present: Director Helena Hayes

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 6:40 p.m. (following Holiday Party) by Mr. Klien

II. APPROVAL OF AGENDA

Motion: Ms. Shaffer moved to approve the agenda as presented.

Support: Supported by Ms. Behnke

Vote/Result: Motion carried

III. PUBLIC COMMENTS

Discussion: No public comments

IV. MINUTES – November 19, 2024

Motion: Ms. Shaffer moved to approve the Minutes.

Support: Supported by Ms. Behnke

Vote/Result: Motion carried

V. FINANCIAL REPORTS

a) November 2024

Discussion:

Report reviewed and placed on file for the auditors

VI. LIBRARY DIRECTOR'S REPORT

Mr. Klien shared that one of his family members “does” Santa for the holidays. He will send / get the information to Director Hayes.

VII. CONTINUING BUSINESS

a) Bond Proposal

Motion: Ms. Nigg moved that the Library Board should move forward with pursuing a Bond measure for the remodel project.

Support: Supported by Ms. Behnke

Vote/Result: Motion carried

b) MERS

i. Participation Agreement

Motion: Ms. Shaffer presented a resolution to allow the Library to participate in a “457 Supplemental Retirement Program” through MERS.

Support: Supported by Ms. Nigg

Discussion:

Vote/Result: Motion carried

ii. Authorized Signatories

Motion: Ms. Shaffer presented a resolution establishing authorized signatories for MERS Services.

Support: Supported by Ms. Nigg

Discussion: Mr. Klien (President), Ms. Behnke (Treasurer), and Ms. Hayes (Director) will be the authorized signatories

Vote/Result: Motion carried

VIII. NEW BUSINESS

a) Expiring Board Appointments - Hough & Nigg (Charleston Township)

i. Although not in attendance, prior to the meeting Ms. Hough spoke with Director Hayes and confirmed her interest in remaining on the Board.

ii. Ms. Nigg feels she is unable to remain on the Board, citing work and family time issues.

○ Although unable to provide the time and attention required to remain on the Board, Ms. Nigg is committed to helping with the Bond campaign, as much as possible.

○ **Ms. Shaffer agreed to act as “Assistant” Treasurer, being a signatory on bank accounts (and checks).**

iii. Director Hayes will share this information with Charleston Township Supervisor, Jerry VanderRoest.

IX. MEMBER ROUNDTABLE

Discussion: Everyone excited for upcoming, and already held, holiday celebrations with family and friends.

X. NEXT MEETING: January 21, 2025 @ 5:30 pm

XI. ADJOURNMENT

Meeting adjourned at 7:35 p.m.