



GALESBURG CHARLESTON MEMORIAL DISTRICT LIBRARY BOARD OF TRUSTEES MEETING MINUTES

March 17, 2026

Board members present: Linda Behnke, Scott Klien, Sara Hough, Kimber Shaffer

Board members absent:

Staff present: Director Helena Hayes

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:38 p.m. by Mr. Klien

II. APPROVAL OF AGENDA

Motion: Ms. Behnke moved to approve the agenda as presented

Second: Supported by Ms. Shaffer

Vote/Result: Motion carried

III. PUBLIC COMMENTS / CORRESPONDENCE

Discussion:

IV. MINUTES – February 17, 2026

Motion: Ms. Shaffer moved to approve the Minutes as presented

Second: Supported by Ms. Hough

Vote/Result: Motion carried

V. FINANCIAL REPORTS

a) March 2026

Discussion: Report placed on file for auditor

VI. LIBRARY DIRECTOR'S REPORT

a) Additional items shared by Director Hayes:

i. Interviewed a new bookkeeper (Kelly Scott); currently working with Richland and Parchment libraries, 20+ years non-profit experience

ii. Approached by a grandparent at Dr. Seuss event who offered to arrange/pay for carpet cleaning. Hadaway Cleaning has been scheduled for April 6th.

b) Reminder that Karren Reish, Library of Michigan Grants Coordinator will be visiting on Thursday, April 16th at 1:30. Board members are welcome to attend.

VII. CONTINUING BUSINESS

VIII. NEW BUSINESS

a) Possible Board Resignation

Mr. Klien is contemplating the need to resign from the Board due to personal/family scheduling conflicts.

Discussion: Would changing day/time of meetings help? What can be done to recruit new board members?

b) Millage / Bond Proposal

Motion: Ms. Shaffer moved to postpone the August 4, 2026 millage attempt to a later date.

Second: Supported by Ms. Behnke

Discussion: G-A Schools is attempting a new bond this spring. City / Township governments contemplating road millages. We don't want to damage the "good will" that the community feels for the library. Doing small things to the building – stopping front door scraping, cleaning carpets – demonstrates continued fiscal responsibility. We can/will continue to fundraise for building improvements.

Roll Call Vote/Result: Motion carried unanimously

IX. MEMBER ROUNDTABLE

Discussion: Ms. Shaffer will not be at April meeting.

X. NEXT MEETING: April 21, 2026 @ 5:30 pm

XI. ADJOURNMENT

Meeting adjourned at 6:30 p.m. by Mr. Klien